

Scott County Facility and Support Services Department
Purchasing Division
600 West Fourth Street, Davenport, Iowa 52801-1030
Phone: (563) 326-8793
Fax: (563) 328-3245

E-Mail: purchasing@scottcountyiaowa.com

REQUEST FOR QUOTATION

Scott County Requisition No. 18901

Bidders need to complete and submit this form.

| | |
|-----------------------------------|-------------------------------|
| Submission Date: 5/18/2012 | No Later Than: 10:00am |
|-----------------------------------|-------------------------------|

| Qty | Description |
|-----|--|
| | Scott County Facility & Support Services Department is requesting quotations for annual testing of building fire alarm systems |
| | Please see attached for scope of work |
| | |
| | |
| | |
| | |
| | |
| | Delivery Included |
| | price quotation good for 60 days |
| | |
| | From time to time it may be necessary to change or modify a request for purchase. If you have received this request from any other source other than direct fax or email from Scott County, it is your responsibility to check for updates and/or changes to the request. If you would like to receive automatic updates please register your company in our vendor data base by using our website, www.scottcountyiaowa.com/fss/purchasing.php |

Scott County reserves the right to accept the bid from the lowest responsible bidder.

Quote submitted by:

Released by:
(Scott County Use Only)

Name

Date: 5/01/2012
Time: 9:30am

Title

Company

PLEASE NOTE:

Bidders must provide an estimated delivery date in their bid response!

Date

| | |
|------------------------------|---------|
| Company Contact Information: | Phone: |
| | E-Mail: |

“By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa.”

REQUEST FOR BID

Scott County Facility & Support Services is requesting quotations for annual testing of building fire alarm systems. This contract will encompass all annual testing and full system inspections to ensure proper operation. Duration of contract will be from **July 1, 2012 to June 30, 2014**. Billing will be on an annual basis.

Bids should be submitted no later than **10:00 A.M., May 18, 2012**. Bids may be e-mailed, faxed, mailed or hand delivered (e-mail to purchasing@scottcountyiowa.com; fax number 563-328-3245) to Scott County Purchasing Department, 600 West Fourth Street, Davenport IA. 52801. Confirmation of receipt can be verified by contacting Barb Schloemer, 563-326-8793. Scott County is not responsible for mail delays, technical problems or other issues preventing the delivery of bids before the deadline. It is the bidder's responsibility to ensure the timely delivery of bids.

All work to be completed during normal Scott County business hours (8-4:30, M-F), unless other mutually agreeable arrangements are made in advance. Scott County is under no obligation to accommodate non-business hour arrangements.

The systems can be viewed by contacting Mark Kendall, Facility & Support Services, 326-8738 for an appointment

Systems included in this quotation are:

1. Scott County Courthouse – Hybrid system (Notifier and Silent Knight) installed in 2001 and 2007.
2. Scott County Jail – Notifier system with smoke control panel installed in 2007.
3. Administrative Center - Simplex system installed 2002
4. Pine Knoll Mental Health Facility – Fire Lite system installed in 2009.
5. Scott County Jail Annex Substation - Harrington signal system installed in 1991
6. Scott County Juvenile Detention Center – Edwards system installed in 2001.

Testing shall include smoke testing of all smoke devices (including duct mounted devices), trip test of all pull stations and verification of proper operation of all annunciator panels, horns and lights. Smoke control panels should be tested to ensure proper status indicators and sequence of operation.

Attached please find an approximate device list of each system in the quotation.

1. SCOTT COUNTY COURTHOUSE

164 Smoke Detectors
32 Heat Detectors
16 Duct Detectors
10 Pull Stations
12 Horn/Light Stations
All Main Control Panels & Remote Annunciator Panels

2. SCOTT COUNTY JAIL

76 Smoke Detectors
21 Heat Detectors
19 Pull Stations
22 Horn/Light Stations

3. SCOTT COUNTY ADMINISTRATIVE CENTER

6 Flow Switches
6 Smoke Detectors
3 Heat Detectors
20 Pull Stations
30 Horn/Light Stations
2 Magnetic Door Hold Open Devices
All Main Control Panels and Remote Annunciator Panels

4. PINE KNOLL MENTAL HEALTH FACILITY

40 Smoke Detectors
85 Heat Detectors
17 Pull Stations
17 Horn/Light Stations
4 Strobe Lights
8 Magnetic Door Hold Open Devices

5. SCOTT COUNTY SUBSTATION

25 Smoke Detectors
6 Heat Detectors
8 Horn/Light Stations

6. SCOTT COUNTY JUVENILE DETENTION CENTER

8 Smoke Detectors
2 Duct Detectors
4 Heat Detectors
3 Horn/Light Stations
4 Light Stations
1 Pull Station

Insurance Requirements

The Contractor shall have in force during the period of this contract, insurance as listed below:

- A. **Bodily Injury and Property Damage Insurance:** The CONTRACTOR shall take out and maintain during the life of this contract, bodily injury and property damage liability insurance under a comprehensive general form and automobile injury and property damage insurance under a comprehensive general form.

The required limits of this insurance shall not be less than:

General Liability:

| | |
|--|-------------|
| Personal Injury - each person | \$1,000,000 |
| Personal Injury - each occurrence | \$1,000,000 |
| Personal Injury - Aggregate | \$1,000,000 |
| Personal Damage - each occurrence including Broadform Liability Extension | \$1,000,000 |

Automobile Liability - Owner, Non-Owned and Hired
Vehicles:

| | |
|-----------------------------------|-------------|
| Personal Injury - each person | \$1,000,000 |
| Personal Injury - each occurrence | \$1,000,000 |
| Personal Damage - each occurrence | \$1,000,000 |

The above insurance shall cover the contractor's employees, the public and Scott County employees while in the buildings and on the grounds of Scott County.

- B. **Certificates of Insurance:** The CONTRACTOR shall deliver to Facility & Support Services , Scott County Administrative Center, 600 West Fourth Street, Davenport, IA, certificates of insurance covering all above insurance in duplicate. Such certificates shall provide ten days prior notice by registered mail of any material change in, or cancellation of this insurance. Contractor shall maintain this coverage on a standard CGL form for the benefit of Owner and the general public throughout the term of this agreement, and if a carrier or policy is changed, CONTRACTOR shall provide Owner with a replacement Certificate of Insurance.
- C. **Contractual liability Insurance:** The CONTRACTOR shall take out and maintain during the life; of this contract, liability insurance.
- D. **Products and Completed Operations Liability Insurance:** The CONTRACTOR shall also take out Products and Completed Operations Liability Insurance of limits not less than any of the above limits specified in these qualifications.

E. Workmen's Compensation and Employer's Liability:

- (1) The CONTRACTOR shall maintain during the life of this contract, the statutory workmen's compensation and employer's liability insurance for all his employees to be engaged in the maintenance work under the contract.
- (2) The amount of Employer's Liability Insurance shall not be less than One Million (1,000,000).

INDEMNIFICATION

- A. To the fullest extent permitted by law, the CONTRACTOR shall indemnify and hold harmless the Owner and their agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from the performance of the WORK, provided that any such claim damage, loss or expense (1) is attributed to bodily injury, sickness, disease or death or to injury to or destruction of tangible property (other than the WORK itself) including the loss of use resulting therefrom, and (2) is caused in whole or in part by any negligent act or omission of the CONTRACTOR and subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce and otherwise exist as to any party or person described in this paragraph.
- B. In any and all claims against the Owner or any of their agents or employees by any employee of the CONTRACTOR, any subcontractor, anyone directly or indirectly employed by any of them or anyone whose acts any of them may be liable, the indemnification obligation under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the CONTRACTOR or any subcontractor under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts.
- C. Scott County reserves the right to reject any or all bids or proposals submitted without cause. Further, Scott County reserves the right to re-bid or re-solicit for proposals for this project at any time in the future. By submitting a proposal or bid each CONTRACTOR acknowledges these rights and authorizes Scott County to exercise them should the situation warrant.